

PARENT/GUARDIAN EVENT INFO
Northeast Regional History Day
University of Minnesota, Duluth - Sat. March 1, 2025
Teachers: Please fill out and give to parents.

Your child is registered to take part in the **Northeast Regional History Day competition**. This sheet provides important details about attendance at this event. Please read carefully!

Location, Directions, and Parking

- **Location and Directions:** The event will take place at the University of Minnesota, Duluth. Set your GPS to 1049 University Drive, Duluth. See the following page for a campus map and directions.
- **Parking:** Select lots have free parking on weekends. The closest lot to History Day locations is Maroon Lot E, near the Kathryn A. Martin Library. There are also two small, metered lots near the Solon Campus Center and behind the Kirby Student Center. Meters are free on weekends.
- **Upon Arrival:** Enter near the Kathryn A. Martin Library and follow signs to the Kirby Student Center, you will need to go up two flights of stairs. Students should report to the area outside the Ballroom on the third floor of the Kirby Student Center. This is marked on the attached campus map.

Transportation

- Our school **will** travel as a group to the Regional History Day competition. The bus will pick up students at _____ and leave at _____ am/pm. We will return to the school at _____ am/pm.
- Our school **will NOT** travel as a group. Students must arrange their own transportation to the Regional History Day competition.

School Contact

- There **will** be a representative from our school at this event.
Name: _____ Cell Phone: _____
- There **will NOT** be a representative from our school at this event. Please talk to event coordinators at the Event Information desk if you have questions or need assistance.

General Event Schedule

8:00 am **Student Check-In**, Kirby Student Center, 3rd Floor
9:00 am **Judging Begins**, Various Locations
1:00 pm **Awards Ceremony**, Kirby Student Center, Ballroom (time subject to change)

Student Presentation Schedule

Each entry has an assigned time during which students will be interviewed by judges. Before judging, students should check-in, and be at their assigned location at least 15 minutes before the time listed below. If you have a conflict with the time listed below, you must contact the event coordinator as soon as possible! A final schedule is posted on zFairs two days before the event. Please check this schedule or at the event information desk for your final presentation time: <https://www.mnhs.org/historyday/contests-and-judging/regional-events>

Student Name: _____
Tentative Presentation Time: _____
Tentative Presentation Location: _____

Check-In and Set-Up Upon Arrival

Check-in will take place in the Kirby Student Center, located on the third floor. All students must check-in before setting up. Exhibits will be set up in the Ballroom, next to the check-in desk. Documentary, Performance, and Website interviews will take place in nearby campus buildings. Please allow time to walk to these buildings before your assigned judging time. [Visit our website](#) with expectations on event attendance or in case of sudden illness.

Category-Specific Notes

- **Exhibit Entries:** Bring your project and three copies of your process paper and bibliography. If you need electricity, you must bring your own extension cord. You are responsible for removing your exhibit when the event is over. Event staff will NOT save projects or bring them back to your school.
- **Documentary Entries:** Bring three copies of your process paper and bibliography. At the contest, you will need to submit a URL (YouTube, Google Drive, Vimeo links, etc.) for a digital copy of the Documentary at the start of your judging time. Judges may use this link to refer to your project during final-round discussions.
- **Performance Entries:** Performance rooms are classroom-size; do not plan on a large stage. You must provide all props. Bring three copies of their process paper and bibliography.
- **Website Entries:** You will be locked out of editing your project one week before the Regional contest. Judges will be reviewing your project during this time in advance of the competition. Upload your process paper and bibliography to the website before the lockout deadline. **Website students should bring a laptop or tablet to the competition to reference during the interview.**

Rules

Complete National History Day rules are available online in the [Contest Rule Book](#).

Interviews

During the interview time, students will discuss their project with judges. Students should not prepare a formal presentation for the interview. Rather, they will respond to judge questions. Questions could cover research, the process of creating the project, or a student's ideas on why their topic is important in history.

Dress Code

There is no dress code for History Day. Students should wear clothing that makes them feel confident!

Public Viewing of Projects

The public is welcome to view Documentaries and Performances as they are presented. The Exhibit hall is open for viewing during the First-Round of judging. Website interviews are open to the public, however, judges have viewed these projects in advance. Website students will respond to interview questions, rather than present their Website. No audience interruptions of student presentations or interviews, other than by judges, will be permitted.

Final-Round Judging

There may be a Final-Round of judging in the Exhibit and Website categories, but students are not present for this round. Exhibits must remain in the Exhibit hall until Final-Round is complete.

Food and Merchandise

Some of the dining services on campus will be open, Superior Dining is open all day and the Food Court opens at 11:30 am, there are numerous restaurants and food options nearby. T- shirts and mugs will be available for purchase at the event. We accept cash and credit card.

Accessibility and Accommodations

This event is handicap accessible. If you would like to request accommodations, please contact the event coordinator.

Awards Ceremony, Results, and State History Day

The Awards Ceremony is expected to last approximately 30 minutes. Students do not need to be present at the Awards Ceremony to win. Please be assured that event coordinators are working to make results available as soon as possible. State Qualifiers are eligible to attend State History Day on Sunday, April 27, 2025 at the Minneapolis Convention Center.

Results, Comment Sheets, and Photos

Results and event photographs will be available on the Minnesota History Day website the next business day after the event. Judge comments sheets will be available in zFairs or in the mail to teachers within one week.

Questions?

This event is coordinated by staff from the Minnesota History Day program. If you have questions **in advance of the event** you can contact the event coordinator:

Cathy Richter
cathy.richter@mnhs.org
<http://mnhs.org/historyday>

Northeast Regional University of Minnesota, Duluth Kirby Student Center

